



## VACANCY NOTICE FINANCIAL INVESTIGATION AGENCY

### ACTING DIRECTOR

The Financial Investigation Agency (FIA) is an autonomous law enforcement agency which plays a critical role in the British Virgin Islands Financial Services Sector. The Agency works closely with other local competent authorities, local government departments, and local and foreign law enforcement agencies in the fight against financial crimes including money laundering and terrorist financing. In addition, the Agency is charged with the responsibility for the supervision and monitoring of non-profit organisations (NPOs) and designated non-financial businesses and professions (DNFBPs) in the Territory in accordance with the Anti-Money Laundering and Terrorist Financing Code of Practice, 2008.

The Agency invites candidates to apply for the post of **Acting Director**. This is a temporary appointment through 15 August 2020. Qualified candidates are also invited to apply for this post through secondment. The Director is responsible for leading the Agency's mandate under the Financial Investigation Agency Act, 2003 and reports directly to the Board of Directors in the performance of these duties.

#### Key Responsibilities:

- Overseeing the overall management of the Agency, including the financial intelligence functions and operational requirements.
- Delivering the requirements of Virgin Islands AML/CFT laws in line with the statutory obligations of other agencies with whom the Agency conducts business, such as the Financial Services Commission, the Royal Virgin Islands Police Force, HM Customs, the Office of the Governor, and the Attorney General's Chambers.
- Promoting legislative changes in order to improve the systems that fight money laundering and terrorist financing.
- Assisting the Joint Money Laundering and Terrorist Financing Committee (JALTFAC) to continue developing an effective AML/CFT strategy for the Territory.
- Participating in the work of international organisations focused on developing international AML/CFT standards such as the Egmont Group of FIUs and the Caribbean Financial Action Task Force.
- Overseeing the management of the Agency's financial resources to ensure that expenditure is prudent and in line with the Agency's objectives and approved budget.

- Leading effective team of senior managers, providing guidance, coaching and strategic direction.
- Leading the Agency in matters affecting AML/CFT by ensuring attendance at appropriate meetings, conferences and seminars at a regional, national or on an international level.
- Preparing reports to the Agency's Board of Directors in order to keep them appropriately informed of the work of the Agency and developments in the Territory's AML/CFT framework.

**Required Qualifications:**

- Bachelors Degree in Law, Criminal Justice or related field.
- Ten (10) years experience in Law Enforcement or related field.
- Professional knowledge of both primary and secondary AML/CFT legislation and policies, including FATF standards for combatting ML/TF and proliferation.
- Leadership skills acquired in a senior managerial position.
- Experience in team management.
- Excellent analytical, report writing and communication skills, including those of public speaking.

**Salary range:**

\$80,000 – \$142,500, commensurate with qualifications.

Compensation and benefits package also includes an entertainment allowance, company issued vehicle and cellular telephone, reimbursement of employee NHI premium, gym membership allowance, employer paid term life insurance at 5x salary (*subject to underwriting*) and attractive vacation leave accrual.

**All applications should be made in writing and addressed to:**

Human Resources Manager  
Financial Investigation Agency  
2<sup>nd</sup> Floor, Ritter House Building  
Wickhams Cay II  
PO Box 4090  
Road Town, Tortola

Or by email to [pclyne@fiabvi.com](mailto:pclyne@fiabvi.com)

Closing date for applications is 4<sup>th</sup> October 2019