



BRITISH VIRGIN ISLANDS PORTS AUTHORITY VACANCY NOTICE 5/2020

HUMAN RESOURCES MANAGER

The British Virgin Islands Ports Authority seeks to employ an experienced, full-time Human Resources Manager to oversee all Human Resources functions of the Authority, to lead a team of Human Resources professionals and officers, as well as to oversee the Authority's personnel, industrial relations, training and development plans, occupational health and safety practices which are consistent with the strategic intent of the British Virgin Islands Ports Authority.

Primary Responsibilities:

For the successful candidate, the role of Human Resources Manager of the Authority offers an opportunity to:

- Direct all activities involving recruitment and selection, performance evaluation, pension, succession planning, compensation, benefits administration
- Plan and direct the personnel relations activities, policies, and practices of the organization
- Interpret all human resource management policies and avail advice to line management and all staff on human resources issues
- Design, develop, and implement appropriate Human Resource Management Strategy, Action Plans and Programmes for the organization

Requirements:

- Post-graduate training in Human Resources Management
- Knowledge of Human Resource Information Systems
- Excellent interpersonal, communication, and negotiation skills
- High level of ethics, morals, integrity and confidentiality

Qualifications:

- Minimum of 5+ years of hands-on experience at a senior level in the Human Resources Management function of a medium to large scale organization;
- BSc/BA in Human Resources Management, or BSc/BA in Business Management with a concentration on Human Resources Management

Salary:

Remuneration/ Benefits: Based on qualifications and experience.

Closing Date: 3rd December, 2020.

Please send applications to:

Deputy Managing Director
British Virgin Islands Ports Authority
Box 4, Road Town, Tortola.

British Virgin Islands

Or email to: omaynard@bviports.org

For further information, please visit our website at www.bviports.org