



## **Job Opportunity**

The BVI Tourist Board is currently seeking an experienced Film Commissioner. The Film Commissioner professional will oversee promoting the BVI through the development of film video and multimedia production. The candidate is tasked with organizing all the necessary needs of international production staff, handle project budget, effective organizing of location scouting, prepare permits and other necessary documents, assist in daily production tasks, and ensure that the production schedules are met.

**Requirements:** Bachelor's degree (B.A.) in Film/Video Production, or related field or subject from a four-year college desirable; Management; 5+ years related experience and/or training or equivalent combination of education and experience. Excellent organizational skills and flexibility. Excellent communication skills, creative flair, excellent leadership, time management skills, and attention to detail. Computer skills must include Microsoft Office – Excel, Project. Ability to interact with staff at all levels in a fast-paced environment and an ability to work a 40+ work week, as required. BVI Islander or Belonger preferred.

Salary will be commensurate with relevant qualification and experience.

For more information about this position please visit our website at [www.bviturism.com/careers](http://www.bviturism.com/careers)

Please forward your letter of interest and resume to the below address on or before **22 January 2021**.

**Human Resources Department  
BVI Tourist Board  
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Road Town, Tortola,  
British Virgin Islands**

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