



BRITISH VIRGIN ISLANDS PORTS AUTHORITY VACANCY NOTICE 2/2021

The British Virgin Islands Ports Authority is seeking a mature, and highly motivated person to join our Tortola and Virgin Gorda Team in the following position:

Dockmaster I

Specific Accountabilities:

The Dockmaster I is generally accountable for assisting with the day-to-day management of shipping traffic accessing and exiting the port.

1. Prepares berthing space for ships, vessels and ferries in accordance with berth applications.
2. Assists with ensuring the safety and security of passengers and/or cargo on the dock.
3. Ensures that the dock is kept clean.
4. Reports all incidents that occur on the dock or within the harbour.
5. Assists and liaises with the Operation's Department regarding the passage of passenger and cargo traffic over and on the dock area.
6. Reports all maintenance requirements to the Marine Officer II or Senior Dockmaster
7. Controls the flow of traffic on the dock.
8. Monitors the VHF traffic.
9. Monitors vessel traffic in the harbour.
10. Reports all hazards to the Marine Supervisor or Senior Dockmaster.
11. Reports all emergencies, bomb threats, fire, inquiries etc. to the Marine Supervisor.
12. Any other related duties assigned by the Marine Supervisor or Senior Dockmaster.

Person Specifications:

Minimum Acceptable Academic/Technical/Professional Qualifications

Certificate in Port Operations/Cargo Handling
Certificate in VHF Radio Handling

Minimum Number of Years of Relevant Experience

Five (5) years technical experience in sailing or captaining a vessel

Specific Skills/Experience and/or Knowledge

Knowledge of marine protocol/cargo handling policies

Salary:

Remuneration/ Benefits: Based on qualifications and experience.

Closing Date: 15th January, 2021.

Please send applications to:

Deputy Managing Director
British Virgin Islands Ports Authority
Box 4, Road Town, Tortola.
British Virgin Islands

Or email to: omaynard@bviports.org

For further information, please visit our website at www.bviports.org