

Date: 4 June 2024

INVITATION TO TENDER FOR AUDIT SERVICES

TENDER REF. NUMBER: BVITB/FC/1 OF 2024

The British Virgin Islands Tourist Board and Film Commission (the “Board”) is inviting tenders for the Audit of the Board’s financial statements for the years ending 31 December 2024, 2025, and 2026.

Scope of Work:

1. Financial Statement Audits: Conduct audit of the Board’s Financial Statements in accordance with the International Standards of Auditing (ISA).
2. Audit Opinion: Formulate an opinion on whether the Board’s financial statements present a fair view, in all material respects, of the financial position, performance and cash flows in compliance with the International Financial Reporting Standards (IFRS).
3. Evaluation of Financial Systems and Controls: Perform a comprehensive evaluation of the Board’s financial performance, records, and internal control systems, with subsequent discussions and recommendations to management as necessary.

Fees Quotation Format:

Particulars	Amount
Audit Fee	\$
Out-of-pocket expenses	\$
Other Costs (If any)	\$
Total	\$

Submission Instructions:

Tenders shall be placed in sealed envelopes that shall not reveal the name of the Tenderer but shall be marked “BVI Tourist Board & Film Commission Tender for Financial Audit”. They must be deposited in the Tender Box by the bearer no later than **Wednesday, 26 June 2024 at 11:00AM** to:

Ministry of Finance (Procurement Unit)
2nd Floor, Rita Frett Georges Building
Waterfront Drive, Road Town, Tortola BVI

Tenders will not be accepted after the tender box is closed.