



Join Our Team as the Human Resources Manager at VISMA!

Are you a passionate HR professional with a knack for leadership and employee development? The Virgin Islands Shipping & Maritime Authority (VISMA) is seeking a dynamic Human Resources Manager to lead our HR Unit and drive excellence in our operations.

Why VISMA?

VISMA, established under the Virgin Islands Shipping and Maritime Authority Act, 2023, is dedicated to the development and regulation of the maritime industry in the BVI. As our HR Manager, you'll be at the forefront of creating and maintaining an effective HR Unit, ensuring compliance, fostering employee growth, and enhancing our organizational culture.

Key Responsibilities:

- Lead the smooth and efficient operation of the HR Unit through daily management and staff supervision.
- Oversee the timely and accurate completion of the appraisal process, fostering a positive work environment.
- Manage an effective interview and recruitment process to ensure the best candidates are hired.
- Lead staff development, training, and coaching to enhance performance and productivity.
- Participate in long-term strategic HR planning, recommending new approaches and policies.
- Advise senior officials and provide support and guidance at key meetings.
- Counsel employees on promotional opportunities and HR concerns, handling disputes and grievances professionally.
- Coordinate and conduct new employee orientations and manage health and safety policies.

What We're Looking For:

- Bachelor's Degree in Human Resources Management, Business Administration, or related field.
- Certification in Human Resources Management. PHR or SHRMP-CP
- 5-7 years of experience in a related field.
- Excellent knowledge of local labour laws.
- Possess high emotional intelligence
- Proficiency in interviewing, counseling techniques, and HR software.
- Strong leadership, negotiation, analytical, and decision-making skills.
- Exceptional interpersonal, organizational, and communication skills.

Join VISMA and be a part of an exciting journey in the maritime industry. Shape the future of HR with us!

Apply now and lead our HR Unit towards excellence at VISMA!

Send CV and 2 professional references to:

Recruiter

John.Samuel@bvimaritime.vg

CLOSING DATE 23 August 2024